

Minutes of the
Dodge County Highway Committee Meeting
August 18, 2016

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on August 18, 2016, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, William Muche, Jeffrey Caine, and Ed Nelson. Jeff Berres was absent. Commissioner Brian Field and County Administrator Jim Mielke were also present. David Hafemeister was present for part of the meeting.

APPROVAL OF AGENDA: Motion by Muche and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF AUGUST 4, 2016: Minutes of August 4, 2016, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: ATV-UTV route signage and notification was discussed.

Muche reported hearing good comments regarding county highway right-of-way mowing and good reports on the CTH YY (STH 49 - N. Co. Line) reconstruction crew as well.

COMMITTEE REPORTS: There were no Committee reports.

PROJECT UPDATES: The GRS bridge project showcase is scheduled for 8:00 a.m. on Thursday, August 25th, at the Juneau Community Center.

The Neosho shop replacement project is going well and remains within budget.

Crews are shouldering, paving, and mowing roadsides.

CTH YY RECONSTRUCTION PROJECT UPDATE: The CTH YY reconstruction project is going well and is ahead of schedule.

DISCUSS STAFFING CONCERNS: The Committee discussed scheduling options, incentives, pay plan alternatives, and recruiting ideas. No action was taken. Department staff will continue to research these concepts.

Dodge County Highway Committee Minutes for August 18, 2016, cont.

2017 BUDGET REQUEST: Capital equipment purchases and highway improvement project concepts were reviewed for potential inclusion in the 2017 budget request.

DISCUSS DRIVEWAY APPEAL ON CTH R: David Hafemeister of N4353 County Road R presented an appeal for an additional field entrance on CTH R. Motion by Muche and seconded by Nelson to approve this appeal. Motion carried.

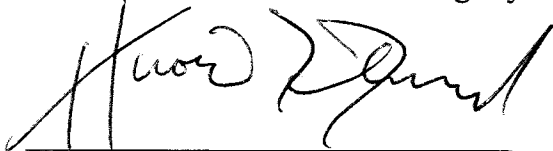
DISCUSS THE ERP (ENTERPRISE RESOURCE PLAN) PROCESS: Field gave an update of the ERP process and its potential impact to the Highway Department. The Highway staff is eagerly awaiting their time with GFOA (Government Finance Officers Association) staff members to demonstrate our in-house accounting process.

REVIEW VOUCHER PAYMENTS AND CREDIT CARD PAYMENT REPORT: Voucher payment registers and the August credit card report were reviewed.

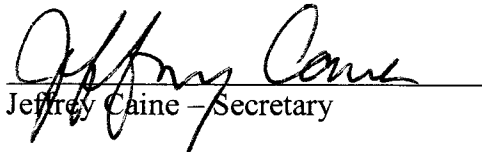
FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: CTH T parking ordinance, WiDOT memorial policy, and staffing concerns.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on September 1, 2016, in the Juneau office.

ADJOURNMENT: The meeting adjourned at 9:48 a.m.



Harold J. Johnson – Chairman



Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.